



## THE REGISTER OF WILLS FOR HARFORD COUNTY

**Derek K. Hopkins, Register**

18 Office Street, 1<sup>st</sup> Floor, Bel Air, Maryland 21014

410-638-3275 410-879-1940

Fax 410-893-3177

### SMALL ESTATE CHECKLIST - \$50,000 or less / (\$100,000 if spouse is sole heir or legatee)

#### **FORMS** TO BE COMPLETED & SIGNED BY THE PETITIONER ([registers.maryland.gov](http://registers.maryland.gov))

- 1103 Small Estate Petition For Administration (with 1137 Schedule B)
- 1104 List of Interested Persons
- 1124 Information Report
- 1153 Affidavit Related to Firearms
- 1118 Consent to Appointment (if not named in Will or have priority of appointment)
- 1106 Resident Agent (If PR is not a Maryland resident)

#### **DOCUMENTS**

##### DEATH CERTIFICATE    FUNERAL BILL

- LAST WILL & TESTAMENT     No Will                       Signed Will (not a photocopy)     In ROW Safekeeping
- REAL PROPERTY             Tax Assessment     Mortgage balance Statement
- VEHICLES                     Title(s) copy             Value printout / appraisal             Lien statement  
(KBB, NADA, CarMax, etc)
- BANK ACCOUNT / STOCKS             Recent statement (date of death value)
- REFUNDS                     Copy of check(s)     Statement of refund due

OTHER: \_\_\_\_\_

**PHONE #:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**DIRECTIONS** Please mail or hand-deliver the signed forms and documentation to the address above. Our typical turnaround for processing is 3-5 days. We will mail the Letters of Administration directly to the Personal Representative. If you wish to pick them up, please leave a note with the paperwork and we will call when they are ready. *If you need assistance with the forms and/or prefer to schedule an appointment, please call the office.*

*The Harford County Register of Wills office is committed to giving our citizens the best service possible. Every effort is made to provide accurate information and assistance regarding matters that are important to you. Please be advised, however, that we are prohibited by law from rendering legal advice and any information given by the office is to only be used as a guide.*

**REGISTERS.MARYLAND.GOV**