

Rebecca Raspe
Chief Deputy

Ashley Suttell
Assistant Chief Deputy

Kelly Denis
ROW Admin II

Charlotte M. Smetana
Deputy



Karen Novakoski
Deputy

Stephanie A. Blades
Deputy

Lucy B. Lutche
Deputy

Carol Smith
Deputy

The Register of Wills for Harford County

DEREK K. HOPKINS, REGISTER
18 Office Street, 1st Floor
Bel Air, Maryland 21014
410-638-3275 410-879-1940
Fax 410-893-3177

SMALL ESTATE CHECKLIST

\$50,000 or less / (\$100,000 if spouse is sole heir or legatee)

FORMS TO BE COMPLETED & SIGNED BY THE PETITIONER (registers.maryland.gov)

- 1103 Small Estate Petition For Administration (with 1137 Schedule B)
- 1104 List of Interested Persons
- 1124 Information Report
- 1118 Consent to Appointment (if not named in Will or have priority of appointment)
- 1106 Resident Agent (If PR is not a Maryland resident)

DOCUMENTS

DEATH CERTIFICATE FUNERAL BILL

LAST WILL & TESTAMENT No Will Signed Will (not a photocopy) In ROW Safekeeping

REAL PROPERTY Tax Assessment Mortgage balance Statement

VEHICLES Title(s) copy Value printout / appraisal Lien statement
(KBB, NADA, CarMax, etc)

BANK ACCOUNT / STOCKS Recent statement (date of death value)

REFUNDS Copy of check(s) Statement of refund due

OTHER: _____

PHONE NUMBER : _____

DIRECTIONS

Please mail or hand-deliver the signed forms and documentation to the address above. We have a locked drop box in our lobby available during regular business hours. Our typical turnaround for processing is 3-5 days. We will mail the Letters of Administration directly to the Personal Representative. If you prefer to pick them up, please leave a note with the paperwork and we will call when they are ready. If you prefer to schedule an appointment, please call the office directly.

The Harford County Register of Wills office is committed to giving our citizens the best service possible. Every effort is made to provide accurate information and assistance regarding matters that are important to you. Please be advised, however, that we are prohibited by law from rendering legal advice and any information given by the office is to only be used as a guide.
